



DEPARTMENT OF THE NAVY
U.S. FLEET AND INDUSTRIAL SUPPLY CENTER
(YOKOSUKA, JAPAN)
PSC 473 BOX 11
FPO AP 96349-1500

4000
Ser 46/

From: Commanding Officer, U.S. Fleet and Industrial Supply
Center, Yokosuka
To: Commander, Naval Forces, Japan

Subj: INTRA-GOVERNMENTAL SUPPORT AGREEMENT (IGSA) BETWEEN
GENERAL SERVICES ADMINISTRATION AND U.S. FLEET AND
INDUSTRIAL SUPPLY CENTER, YOKOSUKA

Encl: (1) Intra-Governmental Support Agreement (IGSA) between
GSA and FISC Yokosuka

1. Enclosure (1) is a draft IGSA between GSA and FISC Yokosuka, CNFJ, CFAY, 374th Logistics Support Group, and PWC which outlines support required to maintain the current partnership for consumables inventory between GSA and FISC. The partnership reduced the spending of the Navy Working Capital Fund by approximately \$4.1 million per year and established the GSA Mart consumables store for Navy and local non-Navy customers. Because FISC cannot solely provide all of the services in the IGSA without the consent of CNFJ, CFAY, 374th Logistics Support Group, and PWC, it is requested that each "To" addressee, sign page two of enclosure (1) and return the copy to FISC by 4 January 1999. GSA is a non-DOD activity which currently has no recognition by the GOJ. With an effective IGSA, recognition and sponsorship of GSA personnel by FISC Yokosuka will be established.

2. Any questions or concerns can be directed to CDR Max Black or LT Fred Mischler, Business Office, Code 46, DSN 243-9861, commercial 011-81-311-743-9861.


J. G. RIPPERTON

402-072

11. GENERAL PROVISIONS (Complete blank spaces and add additional general provisions as appropriate e.g., exception to printed provisions, additional parties to this agreement, billing and reimbursement instruction)
- a. The Receiving Activity will provide the Supplying Activity projections of support required to accomplish its mission. Significant changes in the Receiving Activity function, mission or support requirements will be submitted by the Receiving Activity in a manner that will permit timely modification of resource requirements.
 - b. It is the responsibility of each agency providing support under this agreement to bring any required or requested in support to the attention of **GENERAL SERVICE ADMINISTRATION**, Yokosuka, Japan prior to providing/reducing unilaterally such additional/reduced support.
 - c. Activities providing reimbursable support in this agreement will submit a monthly statement of costs to:
General Services Administration
 - d. Manpower required in support of this agreement which is subject to return to the lending activity upon termination of the agreement: "NONE". (Enter number or if no manpower is required enter "none").
 - e. All rates expressing the unit cost of services provided in this agreement are based on current rates which may be subject to change for uncontrollable reasons, such as Congressional legislation, DOD directives, commercial utility rate increases, etc. The receiver will be notified immediately of such rate changes.
 - f. In case of mobilization or other emergency, this agreement will remain in force within supplier's capabilities, subject to normal cancellation provisions and will be subject to review at that time. This agreement will not be terminated if such action impairs the combat mission of the receiving activity as determined by higher headquarters.

g. Distribution:
General Service Administration
U. S. Fleet and Industrial Supply Center, Yokosuka, Japan
COMNAVSUPSYSCOM, Mechanicsburg, PA
Regional HRO Office, Yokosuka, Japan
PWC, Yokosuka, Japan
COMNAVFORJAPAN (N8)
CINCPACFLT (N4621)
COMFLEACT, Yokosuka (Code 1000)

ADDITIONAL GENERAL PROVISIONS ATTACHED: () YES (X) NO

12. SPECIFIC PROVISIONS (As appropriate: e.g., location and size of occupied facilities, unique supplier and receiver responsibilities conditions, requirements, quality standards, and criteria for measurement/reimbursement of unique requirements).
- a. This agreement is between U. S. Fleet Industrial Support Center, Yokosuka, Japan (FISC) and General Service Administration (GSA) for the transfer of responsibility for comprehensive supply management service to determine the feasibility of partnering the inventory management of Navy Retail Consumables Inventory (9Q cog) and GSA retail Stock. This partnership would provide substantial business growth for GSA in the Western Pacific and a monetary savings for FISC, Yokosuka through transfer of the Navy Retail Inventory tier for consumables inventory. This will also reduce the burden on Navy Intermediate Level Retail (BP28) Inventory funding while providing improved consumables stock availability, effectiveness, and customer service. Support agreement will be reviewed in six months, and yearly thereafter, by a board chaired jointly by General Service Administration (GSA) and Fleet Industrial Supply Center (FISC) Yokosuka, Japan.
 - b. All funding documents must be forwarded on a quarterly basis to the FISC Comptroller Department, Code 51, PSC 473, Box 11 FPO AP 96349-1500.
 - c. Attachments:
A - Specific Provisions.
B - Funding and Reimbursement Arrangement
C - Memorandum of Agreement (MOA)

Cynthia White
Comptroller, CNFJ

ADDITIONAL SPECIFIC PROVISIONS ATTACHED: (X) YES () NO

ATTACHMENT A SPECIFIC PROVISIONS

CATEGORY OF SUPPORT

SUPPLIER WILL:

RECEIVER WILL:

00 - ADMINISTRATIVE OFFICE SPACE

a) Facilities are at FISC, Yokosuka, Bldg B-52 and other general warehouse locations to store GSA retail consumables inventory.

a) Comply with the supplier's directives on the use of authorized facility.

01 - ADMINISTRATIVE SERVICES

a) Develop policy and procedures with GSA to effectively manage material for all affected departments. Provide organizational support.
- If GSA personnel are assigned to FISC, Yokosuka in the future, administrative support will be provided as required.

a) Provide standard operating procedures and training to FISC inventory managers prior to implementations of systems.

- Provide management resources required to maintain an effective supply operation.

a) Provide guidance on the proper storage and handling procedures for consumables stocks distributed by FISC, Yokosuka in conjunction with established DOD regulations.
- After the partnership has been in effect for one year, GSA reserves the right to negotiate changes to the consumables issues procedures to better support the customer, provided that no adverse action occurs to incumbent MLC and USCS employees. Any costs associated with relocation will be borne by GSA.

02 - AUDIO & VISUAL INFORMATION SERVICES

a) Provide assorted still photography, passport/visa photos, graphic arts, presentations and video authorized to the receiver but not within their capability to produce.

a) Comply with all applicable directive/policies.

03 - AUTOMATED DATA PROCESSING/AUTOMATION SERVICE

a) For the services identified below, the number of hours per month exceeding ten work hours will be on reimbursable basis:
- LAN Hardware/Software troubleshooting
- Programming support for locally developed interface between LAN Based system to GSA store.

a) Provide implementation/automated inventory management's system or systems. Provide all associated hardware and software. This system will make issues from bulk storage locations and storefront shelves.

- Provide support on "GG" cog material maintainance on IBM UADPS-2 system.

- Provide maintenance of the GSA ADP system.
- Provide installation and maintenance of GSA ADP system computer terminals and links to stateside mainframe.
- Provide training for FISC personnel required operate GSA ADP system/ADP system/UADPS interface.

ATTACHMENT A SPECIFIC PROVISIONS

CATEGORY OF SUPPORT

SUPPLIER WILL:

RECEIVER WILL:

04 - CHAPEL AND CHAPLAIN SERVICES

a) Provide authorized personnel and dependents comprehensive pastoral ministry, spiritual counseling and religious education.

a) Comply with all applicable Chaplain directives and local policies and procedures.

05 - CIVILIAN PERSONNEL SERVICES

a) Provide civilian personnel services to include but not limited to the issuance of ID cards.

a) Comply with all policies and procedures.
- In the event additional GSA personnel are assigned to FISC in the future, reimbursable costs will be pro rated based on number of personnel and the costs of the services borne FISC.

06 - CLUBS

a) Provide eligible personnel use and access of: officer, enlisted, aero and other recreational areas/services on a pay-as-you-go basis. This includes, but is not limited to, bowling centers, golf courses, etc..

a) Comply with all applicable policies/directives and conform to any rules of conduct in all facilities. All services will be paid for by the user.

07 - COMMAND SUPPORT

a) Provide management support.

a) Comply with all applicable directives, local policies and procedures.

09 - COMMUNICATION

a) Provide regular telephone service on a non-reimbursable basis, including communication equipment (installation, maintenance and relocation).

a) Comply with all applicable directives & policies.

b) Provide leased commercial telephone lines and cellular services when authorized.

b) Reimburse supplier for toll, leased commercial lines and cellular charges.

10 - COMMUNITY RELATIONS

a) Provide allowable access to public relations activities, charity and fund raising events and installation open-house programs.

a) Comply with all applicable directives/policies.

11 - COMMUNITY SERVICES

a) Provide access to and use of all existing Family Support Center programs/services to include, but not limited to: child development and care programs, youth activities and skill craft centers.

a) Comply with all applicable directives/policies and conform to the rules of conduct in all facilities.

ATTACHMENT A SPECIFIC PROVISIONS

CATEGORY OF SUPPORT

SUPPLIER WILL:

RECEIVER WILL:

12 - CUSTODIAL SERVICES

- a) Furnish or arrange custodial services for receiver's occupied spaces.

- a) Notify supplier of special requirements other than routine custodial services.

- b) Provide reimbursable funding in support of requirements to the supplier.

14 - DUPLICATING SERVICES/COPIER RENTAL

- a) Provide reimbursable funding for copier rental and maintenance.

15 - EDUCATION SERVICES

- a) Provide post secondary educational opportunities from high school completion through the graduate level. Tuition assistance will be provided by the appropriate local representative of an individual's branch of service.
 - Enroll receiver personnel in programs with the same priority as other US military, civilian and dependent personnel.
 - Provide counseling and testing services without reimbursement.

- a) Comply with applicable Educational Services directives/policies.

17 - ENVIRONMENTAL CLEANUP

- a) Coordinate cleanup of Oil and Hazardous Substance (OHS) spills.
- b) Prepare and submit required spill reports.

- a) Provide reimbursable funding to cover costs associated with hazardous spill/substance cleanup and disposal.

18 - ENVIRONMENTAL COMPLIANCE

A. General

- 1) Act as a point of contact for COMUS, JEA, CNFJ, and GOJ. Obtain and maintain Final Governing Standards (FGS) waivers and ensure compliance with waiver conditions.
- 2) Provide receiver with applicable US, Host Nation, and Navy regulations regarding compliance.
- 3) Establish Environmental Compliance Management Board.

- 1) Comply with all applicable environmental laws and regulations including the FGS.
 - Supply information required and/or as requested.
- 2) Supply information required and/or as requested.
- 3) Designate a representative and attend board meetings as required and/or requested.

ATTACHMENT A SPECIFIC PROVISIONS

CATEGORY OF SUPPORT

SUPPLIER WILL:

RECEIVER WILL:

B. Hazardous Waste and polychlorinated Biphenyl (PCB) Management

- 1) Designate a responsible officer for hazardous waste and management.
- 2) Provide hazardous waste accumulation points and storage areas on an as-needed basis.
- 3) Manifest/track all hazardous waste and disposal through FISC Consolidated Hazardous Material Reutilization and Inventory Management Program (CHRIMP).
- 4) Maintain file of hazardous waste manifests for a minimum of five (5) years.
- 5) Establish a hazardous waste minimization program in accordance with CHRIMP initiatives.
- 6) Prepare/submit Navy annual hazardous waste and/or PCB reports.
- 7) Conduct periodic inspections of hazardous waste accumulation points and storage areas.

- 1) Designate a responsible officer for hazardous waste and management.
- 2) Ensure all hazardous waste is identified, properly packaged, labeled, and funded for disposal in accordance with FISC and CFAY Hazardous Waste MOU.
- 3) Personnel handling hazardous waste shall comply with CFAY and FISC Hazardous Waste MOU.
- 4) Maintain files of turn-in documents for five (5) years regarding disposed hazardous material.
- 5) Utilize CHRIMP and purchase items as required.
- 6) Provide supplier with necessary information to comply with record keeping requirements.
- 7) Maintain any assigned hazardous waste accumulation points/storage areas in accordance with applicable regulations. Perform and document required inspections.

C. Environmental Effect Abroad of Major Navy Actions.

- 1) Act as responsible official for preparing, funding, conducting, and reviewing overseas environmental studies, assessments and statements. Monitor compliance with determinations and any related mitigation actions.

- 1) Provide supplier with information needed to fund, prepare, perform, and review overseas environmental reviews, studies and assessments and comply with determinations and any related mitigation.

D. Water Pollution

- 1) Identify, monitor and report compliance with Navy owned treatment works discharge limitations.

- 1) Comply with Navy owned treatment works discharge limitations and FGS requirements.

19 - EQUIPMENT MAINTENANCE, REPAIR AND CALIBRATION - COMMUNICATION EQUIPMENT

- a) Repair small communication equipment delivered by receiver and notify same upon completion of repair work.
- b) Perform on-site repair of immovable equipment to include wiring when requested.

- a) Deliver small equipment to supplier for repair and pick up items upon completion of repair work.
- b) Call supplier regarding repair of immovable equipment/wiring system on station.
- c) Reimburse supplier the cost of labor, material, and related services incurred in the repair of receiver's communication equipment.

ATTACHMENT A SPECIFIC PROVISIONS

CATEGORY OF SUPPORT

SUPPLIER WILL:

RECEIVER WILL:

22 - FACILITY MAINTENANCE AND REPAIR

- a) Provide funding to supplier to support the cost of maintenance and repair of facilities.

24 - FIRE PROTECTION

- a) Provide fire prevention, protection and inspection services to include training of personnel in fire safety and prevention practices. Provide post fire investigation services; assistance in properly reporting and processing fire report forms.

- a) Ensure compliance with suppliers' evacuation and fire prevention directives; provide assistance should conditions require.

27 - HOUSING AND LODGING SERVICES

- a) Assign government owned and/or controlled family housing through the base Housing office. Provide assistance in obtaining off-base facilities on an equal opportunity basis in accordance with DOD instructions.
- b) Provide authorized unaccompanied civilian personnel BOQ accommodations as available IAW base instructions.
- c) Provide billeting for receiver personnel on TDY status or incident to a PCS move subject to availability.

- a) Request housing in compliance with applicable directives/policies.
 - Comply with effective procedures regarding occupancy, clearance from quarters, and accountability for government furniture and appliances.
- b) Inform personnel of procedures for applying for subject quarters in compliance with current policies of the billeting office.
- c) Request reservations in advance.

29 - LEGAL SERVICES

- a) Provide legal assistance, claim and other base legal office services, as required and within capabilities.

- a) Comply with all applicable directives and policies.

30 - MAIL SERVICE

- a) Provide for acceptance, storing, routing and delivery of incoming/outgoing official/personal mail.

- a) Wrap outgoing packages. Sort bulk mail by zip code. Comply with all applicable directives and policies.

31 - MAIL POSTAGE SERVICE

- a) Provide postage for official mail.

- a) Comply with all applicable directives & policies. Reimburse supplier for postage fees.

35 - MORALE, WELFARE AND RECREATION (MWR) ACTIVITIES

- a) Provide and allow access and use of all morale and fitness support services to include theaters, rec and fitness centers, athletic fields and related services and to recreational and general library services.

- a) Comply with all applicable directives and policies and conform to the rules of conduct in all facilities.

ATTACHMENT A SPECIFIC PROVISIONS

CATEGORY OF SUPPORT

SUPPLIER WILL:

RECEIVER WILL:

36 - MORTUARY SERVICES

a) USAF Mortuary, Yokota will ship deceased to Camp Kiser, Okinawa, Japan for mortuary services IAW AFI 10-214.

a) Furnish information and documentation required by USAF mortuary, Yokota AB. Provide disposition instructions for the remains and the appropriate funding account classification.

38 - OCCUPATIONAL AND INDUSTRIAL HEALTH SERVICES

a) Provide worker and workplace health screening programs and industrial hygiene surveillance of the occupational environment. Arrange for physical examinations and worker compensation evaluations.

a) Comply with all applicable directives and policies.

39 - POLICE SERVICES

a) Provide normal base security police operations to include vehicle, physical security services and criminal investigation services

a) Provide special security required owing to nature of mission. Comply with all directives and policies pertaining to good order.

41 - PUBLIC AFFAIRS

a) Conduct local community relations support and arrange for base tours. Provide orientation briefings and other internal public affairs programs as necessary.

a) Coordinate all proposed information releases to the media, including responses to news media queries, with the public affairs office.

b) Coordinate on all local news items to be released by the receiver.

b) Provide the supplier with copies of any release about the receiver being made by the receiver's parent command.

c) Advise the supplier's public affairs office immediately of any intent to respond in an official capacity directly or indirectly to the news media or to participate in an official capacity in any community relations event.

42 - PURCHASING AND CONTRACTING

a) Provide purchasing/contracting administration services within the scope of supplier authority.

a) Comply with supplier's acquisition policies and procedures and provide technical assistance as required.

43 - REFUSE DISPOSAL

a) Provide reimbursable funding to supplier to cover costs of waste collection and disposal.

ATTACHMENT A SPECIFIC PROVISIONS

CATEGORY OF SUPPORT

SUPPLIER WILL:

RECEIVER WILL:

47 - PHYSICAL SECURITY

a) Be responsible for the protection of the allocated space during other than receiver's normal working hours except when receiver's representative are in the allocated space.

a) Comply with supplier's security directives and policies for the protection of allocated space.

b) Provide physical security IAW OPNAVINST 5530.14 to minimize potential losses.

b) Comply with FISC security requirements such as but not limited to the following:
 - Access control measures
 - Key control procedures

48 - SHUTTLE SERVICE

a) Provide receiver's personnel on-base station, Narita Airport, Negishi and Ikego home-to-work, and Yokota (via Atsugi) bus services on same basis as supplier's personnel.

a) Comply with supplier's directives/requirements.

49 - SOCIAL ACTIONS

a) Provide required human relations education and climate assessments as outline in supplier's Social Actions Plan.
 - Provide complaints of discrimination.
 - Provide technical advice to inquiry and investigation officials.

a) Comply with supplier's directives/requirements.

51 - SUPPLY AND STORAGE OPERATIONS

a) Provide necessary capabilities to order supplies and equipment including petroleum, oil and lubricants (POL).

a) Provide necessary funds to procure supplies and equipment including POL upon receipt of invoice. Forward invoices to: Budget Officer, FSS 450 Golden Gate Ave. (9FXB), San Francisco, CA 94102-3434

b) Material Management Services
 - Provide material management/disposition of all 9Q cog material offered as line items in SERVMART. The corresponding stock required to support issues through the storefront and directly from bulk locations is included in this agreement. Material management from FISC, Yokosuka should be equal to or better than previously existing service provided to GSA within the constraints of NAVSUP policy and guidance.

b) Support FISC, Yokosuka in handling material management according to the existing services provided, within the constraints of NAVSUP policy and guidance.

- Ensure all safety requirements are met and protective equipment is utilized when required.
 - Maintain liaison with GSA program managers pertaining to material management decisions. FISC, Yokosuka will closely monitor agreed upon measures of effectiveness.

- Support safety requirements/usage of protective equipment where necessary.

ATTACHMENT A SPECIFIC PROVISIONS

CATEGORY OF SUPPORT

SUPPLIER WILL:

- c) Inventory Management
 - While GSA will perform inventory management functions from the United States, FISC inventory managers will assist GSA as required.
 - FISC will receive bulk requisitions from at-sea customers, provide status via UADPS, and develop interface programs for the downloading of bulk issues to the GSA ADP system in the storefront. Downloads will be done close of business day.
- d) Physical Distribution
 - Execute physical distribution functions, receive stow and issue for all consumables in support of all current, FISC, Yokosuka customers.
 - Code 305 (receiving division) - Maintain receipt control of all consumable material received. Verify and inspect materials for condition, quantity, and quality. Ensure there is an invoice on material that has been received and all information is correct. Date and stamp invoice for further action.
 - Code 301 (storage division) - Provide effective warehouse management. Provide and manage facilities required for consumables storage and distribution. Provide shelflife management of inventory.
 - Code 301 (issuing division) - Maintain and update records of all material issued. Proper documentation is required for shipment of material issued. Designate pick-up for customer support from FISC storage site. Provide special handling on issuing of material to the customer. Perform expediate actions to shorten delivery for critical material.

RECEIVER WILL:

- Establish and maintain sufficient stock levels at FISC, Yokosuka to support all demand based requirements in support of FISC, Yokosuka's mission.
- GSA will assume management of at least the number of GSA line items currently stocked at SERVMART, and the bulk inventory of these items. Implement an automated inventory management system.
- Semi-annual reviews will be conducted prior to converting more items to GSA ownership until the entire range of FISC, Yokosuka's 9Q items would be assumed.
- GSA is free to stock new line items in the storefront and will provide a list of new items to be stocked to FISC, Yokosuka for input to UADPS system. Never-out items will be mutually agreed upon. GSA will establish stock levels accordingly.
- Accept turn-in of consumables material turned in for stock from ships if the material is in "A" condition.
- Issue products in case lots from bulk sales. Storefront shelf life items may be issued in single item quantities.
- Support management and participation of FISC personnel in the management of supply operation for physical distribution functions, for receipt, issue and storing of consumable material.

ATTACHMENT A SPECIFIC PROVISIONS

CATEGORY OF SUPPORT

SUPPLIER WILL:

- e) Inventory Accuracy
 - Perform all inventory services requested by GSA, to include conducting causative research, preparing surveys and spot inventories. FISC Yokosuka will continue to follow rules/procedures in accordance with DOD Instruction 4000.25-2M for physical inventory control and inventory integrity.
 - All inventory losses greater than GSA's acceptable standard, currently set at 1% in the storefront and operations, will be absorbed by FISC, Yokosuka.
- f) War Reserve Requirements
 - Provide GSA with war reserve requirements.

RECEIVER WILL:

- Provide FISC personnel procedures to manage inventory accuracy in accordance with local directives.
- Provide an inventory control system that will allow effective supply inventory management.
- Maintain stock levels for war reserve requirements established by the supplier.

54 - TRANSPORTATION

- a) Provide Traffic Management services, including arranging government official travel and movement of personnel property and baggage.
- b) Provide cargo packaging, preservation and freight services for inbound/outbound freight.
- c) Provide import/export customs documentation to allow clearance/movement of property through Japanese ports.
- d) Arrange for commercial transportation when shipment is not "door-to-door" and receiver does not have necessary ability to pick up.
- e) Certify hazardous cargo when receiver does not have authorized personnel to do so.
- f) Provide tracer action for lost/delayed shipments.

- a) Comply with supplier's directives, policies and procedures. Provide travel orders with appropriate fund citation when requesting travel services and/or shipment of personal property.
- b) Deliver outbound cargo to supplier. Provide funding and furnish necessary shipping documentation, including, but not limited to DD1149.
- c) Receipt for and acceptance of inbound cargo at supplier's facilities within established time frames.
- d) Store and maintain all reusable containers.
- e) When shipping hazardous material, provide Material Safety Data Sheet (MSDS), net quantity and shippers Declaration for Dangerous Goods (when organization has qualified personnel)
- f) Provide all shipping documentation (i.e. Gov't Bill of Lading, Airway bill, etc.) to allow for the import/export and customs clearance of property.
 - Tender shipments from CONUS and abroad "door-to-door" when shipped commercially.

55 - UTILITIES

- a) Provide all normal utility service.

- a) Abide by all energy conservation and reporting requirements in effect at the supplier's installation.
 - Reimbursement: Actual costs less GOJ utility contributions IAW supplier's billing procedures.

ATTACHMENT A SPECIFIC PROVISIONS

CATEGORY OF SUPPORT

SUPPLIER WILL:

RECEIVER WILL:

56 - VEHICLE SUPPORT

a) Provide ground transportation services, i.e. passenger, tractor-trailer, etc. using assets and assigned operators, upon request, if vehicles and/or operators are available. Provide Fleet Management support services.

b) Provide fuel for GSA vehicle on a reimbursable basis.

a) Submit request for services to vehicle dispatch at least 72 hours in advance. Comply with all applicable directives and policies.

b) Provide funding to supplier via Form DD1149 for the reimbursement.

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ATTACHMENT B: FUNDING AND REIMBURSEMENT ARRANGEMENT

TITLE	CAT	NONREIMB	REIMB	BASIS FOR REIMBURSEMENT
ADMINISTRATIVE OFFICE SPACE	00	X		
ADMINISTRATIVE SVCS	01	X		
AUDIO AND VISUAL	02	X		
ADP/AUTOMATION SERVICE	03		X	Labor will be charged at the established rate:
CHAPEL/CHAPLAIN SVCS	04	X		
CIVILIAN PERSONNEL SVCS	05		X	
CLUBS	06	X		
COMMAND SUPPORT	07	X		
COMMUNICATION SVCS	09		Note: All toll calls, access charges and cellular services will be on a reimbursable basis.	Reimburse for all toll calls, multi-line telephones and special equipment at current rates.
COMMUNITY RELATIONS	10	X		
COMMUNITY SERVICES	11	X		
CUSTODIAL SERVICES	12	X	X	As required.
DUPLICATION SERVICES	14		X	Special requests will be submitted to Defense Printing Service.
EDUCATION SERVICES	15	X		
ENVIRONMENTAL CLEANUP	17		X	\$1.15/LB
ENVIRONMENTAL COMPLIANCE	18	X		
EQUIP MAINTENANCE & REPAIR	19		X	As required. E/S = \$20.99/hr

ATTACHMENT B: FUNDING AND REIMBURSEMENT ARRANGEMENT

TITLE	CAT	NONREIMB	REIMB	BASIS FOR REIMBURSEMENT
FACILITY MAINTENANCE/REPAIR	22		X	As required.
FIRE PROTECTION (GEN NORMAL SVC)	24	X		
HOUSING/LODGING SERVICE-BQ'S	27	X		
LEGAL SERVICES	29	X		
MAIL SERVICE	30	X		
MAIL POSTAGE SERVICE	31	X	X	Cost of postage used.
MORALE, WELFARE & RECREATION	35	X		
MORTUARY SERVICES	36	X		
OCCUPATIONAL HEALTH & SAFETY	38	X		
POLICE/SECURITY SERVICE	39	X		
PUBLIC AFFAIRS	41	X		
PURCHASING/CONTRACTING	42	X		
REFUSE DISPOSAL	43		X	Estimated cost of \$13.84/cu yd
PHYSICAL SECURITY	47	X		
SHUTTLES BUS SERVICES	48	X		
SOCIAL ACTIONS	49	X		
SUPPLY & STORAGE OPERATIONS	51	X		
TRANSPORTATION	54		X	
UTILITIES	55		X	Reimbursement will be based on actual cost less Gov't of Japan (GOJ) contribution.

ATTACHMENT B: FUNDING AND REIMBURSEMENT ARRANGEMENT

TITLE	CAT	NONREIMB	REIMB	BASIS FOR REIMBURSEMENT
VEHICLE SUPPORT	56		Funding document Form DD1149 will be submitted to the supplier on monthly basis by the receiver for the reimbursement .	Price per gallon. = \$0.92

Note: Reimbursement will be made by the receiving activity by submitting a Military Interdepartmental Purchase Request (MIPR-DDForm 448/Form DD1149) to U. S. Fleet Industrial Supply Center, PSC 473, Box 11, FPO AP 96349-1500. Billing for one time services will be furnished upon completion of the requested service. A billing statement with supporting documentation will be provided to the receiver.